

**Amelia Academy
LPT Meeting Minutes
August 20, 2018**

Members present: Gail Wilson, Jen Bolinger, Alison King, Jesse Roberts, Nathan King, Karen Berry, Sarah Folliard, Jennifer Hayghe, Melissa Lane, Tim Lane, Kathy Reams, and Patti Carey

Childcare provided by: Paul Berry, Hannah King, Grace Wilson for 8 children

Thank you to Karen Berry for donating 3 family packs of baseball tickets to see the Flying Squirrels! These were raffled off at the beginning of the meeting.

Ice cream social for the kids prior to the start of the meeting.

I. Call to order and welcome

Alison welcomed the members and everyone was introduced. She reported that the meetings would be run according to Robert's Rules of Order and asked for assistance in adhering to these procedures. Alison reported that the LPT Board had met twice over the summer and that the information being presented tonight were tentative and that discussion was encouraged by all members. Two items that were to be voted on included the schedule of events for the year and the budget.

II. Approval of meeting minutes (May 2018)

There were no meeting minutes located on the jump drive provided to Alison by the previous board. Information for the past two years was not on the drive, but other meeting minutes are located in the book that is stored in the office. Meeting minutes will now be put on the website under the LPT folder for members who are not present to see.

III. Reports

A. President

Bylaws

AA is in an accreditation year. The bylaws will need to be brought up-to-date. A working draft has been written and will be presented at the next LPT meeting. The current bylaws are on the AA website and at the next meeting the membership will discuss the draft and make recommendations. There is no hurry to get them passed and the current LPT Board wishes for all members to have input. After they are presented at the meeting, the draft will be placed on the website and the discussion continued at the October and November meetings if necessary. Examples of things that need to be added include a dissolution clause and an audit of the books annually. Jesse Roberts indicated that the description of the board positions are vague and need detail. Melissa Lane indicated that this should include information about the parent room reps. Alison shared that there was a working document with a full description on the USB drive and that information can be added. Jen Bolinger will get that information to the parents.

Goals for the year

The LPT board met twice over the summer and the two goals for the year include: 1) increasing involvement so that every parent and teacher feels that they are part of the LPT and are active participants by volunteering for one event per year; and 2) work with the AA board to raise funds for doors and increase school safety.

Meeting dates were changed to Monday to accommodate for those that attend church functions and meetings on Wednesday nights. Additional strategies to increase involvement were shared by Jesse.

Calendar of events

The tentative calendar of events was given to all members present. It was reported that there were many volunteers for specific events on book day. However, there were no volunteers for the Turkey Shoot. This will be discussed at the next meeting.

Fundraisers were discussed, and it was decided that the LPT would not be doing the peanut sales again due to the poor participation over the past two years. Information was distributed about the Hearth and Home catalog that can be done in conjunction with Otis Spunkmeyer and Tervis. Everyone agreed to do this for the fall.

Other fundraisers discussed included: Rada Knives, pies (Chef Pierre/Yoder's Pies), Sees Candy, and a Wine/Chocolate night. This will be discussed at the next meeting after more information is obtained. For now, these are TBD on the Spring calendar.

B. Treasurer

Present budget for 2018 – 2019

The treasurer, Gail Wilson, presented a budget for the next year based on information gleaned from the records. Not all events had detailed information, so this is subject to change depending on the outcome of the fundraisers and the cost of events. The budget was approved.

C. Vice President Report

Membership Cards

Jesse Roberts discussed the changes that have taken place so far this year. Karen Berry had suggested membership cards with the meeting dates on back. These were purchased for \$35 and the response has been positive. The cards are kept in the LPT box if needed

Teacher Supply Closet

Jennifer Hayghe, Jesse Roberts, and Karen Berry discussed the teacher supply drive and that the closet is now FULL! There was some discussion of if additional space was needed or just to reorganize. At this time, reorganization will continue as it was done in the summer by student

volunteers. Jennifer Hayghe stated that dry erase markers are still needed – but, not RED! They are harder to remove than the other colors. Electric pencil sharpeners are also still needed.

Changes to website:

Meeting minutes – posted after each meeting

Dates and times of meetings (childcare provided)- scheduled in advance

Online volunteer form – google form created to make it easier to volunteer

Bylaws posted – draft presented at the next meeting

D. Parent Coordinator and Box Tops

Jen Bolinger reported that we are in desperate need of room parents! Alison will email the descriptions of room parents and the parent coordinator to Jen. An SOS will be made on a flyer to get more room parents. Currently, there are openings in 2nd grade, 4th grade, 7th grade, 8th grade, 9th grade, 10th grade, and 11th grade. There are two room parents in PreK and in Kindergarten.

It was suggested that Mrs. Herman may be interested in helping with the boxtops and that the LPT Bulletin Board can be used to increase student interest. Jen Bolinger will talk to her and work on getting this done by the next meeting.

IV. Old Business

None

V. New Business

Vice President

Need a Secretary – for tonight, Alison is taking notes and running the meeting. She asked to forgive any details left out after the notes are compiled. The new secretary will need to give AMPLE notice for events and fundraisers and take the meeting minutes. This can be sent home on a flyer with the need for room parents and volunteers for events.

VI. Other

Karen Berry has been very active this summer in generating ideas to fundraise. She suggested AA nights at local restaurants and the Taste of Chocolate fundraiser (tabled until next meeting). She will investigate AA nights at Chick-fil-a, Subway, and the new Fishin’ Pig. She will not be present at the next meeting due to a meeting for the suicide prevention walk and will have a report to Jesse on what she finds out.

Chairpersons

Turkey Shoots	OPEN
Hootenanny	Jen B (student workers) Alison (help with organizing games) <i>Need: refreshments, auction basket organizer, and bake sale organizer.</i> Paul Berry – music *hotdogs left from rained out Back-to-School party (frozen)
Christmas Shoppe	Jesse Roberts/Gail Wilson
Breakfast with Santa/ Donuts with Dad & Muffins with Mom	Wendy McMillian
Appreciations/Luncheons (staff, administrative professionals, teacher)	
Grandparents Brunch	Jennifer Hayghe
Room parent coordinator	Jen Bolinger
Box Tops	Jen Bolinger

The current chairpersons were presented and approved. It was suggested that Mr. Draper and the SGO could take over some of the teacher appreciations. Jesse would talk to him and report back at the next meeting.

The LPT Board thanked Karen for all her support this summer. Jennifer Hayghe for helping with the Back-to-School party that was rained out and taking over the chair for the Grandparents Brunch. The playground dedication will be rescheduled and the LPT will provide ice cream for a social for the kids to celebrate. Also, special thanks were given to Wendy McMillin for volunteering for the Donuts with Dad/Muffins with mom and Breakfast with Santa.

VI. Adjourned at 7:30.

Next meeting: September 10th at 6:30